

Board of Trustees of the Southborough Library  
**Minutes of Board Meeting**  
Southborough Library, Ella Eaton Room  
Tuesday, September 13th, 2016

The meeting was called to order at 6:00 pm.

**ATTENDANCE:** Trustees – Chair Richard Wallace, Vice Chair Margarite Landry, Treasurer Nancy Mayo, Secretary Terrence Ryan Nicole De Bonet and Dolores Fallon. Also present: Director Ryan Donovan for library staffing portion of meeting.

**REPORTS/DISCUSSIONS**

**Library Staffing – Director Donovan**

- Director Donovan explained that Susan Merloni-Serra had resigned and recommended that Valarie De Angelis be promoted from Library Page to Library Associate to fill the 15-hour part-time position left vacant by Ms. Merloni-Serra's departure. Ms. De Angelis' new pay rate of \$17.79/hr would be effective on September 13, 2016. The Southborough Library's Board of Trustees unanimously approved the promotion.

**Review of Evaluation of Director Donovan – Chair Wallace**

- Chair Richard Wallace oversaw the discussion by the entire board of Director Ryan Donovan's annual evaluation.
- Chair Wallace agreed to put the final board draft of the evaluation together on behalf of the board to present to Director Donovan.
- Chair Wallace, Vice-chair Landry and Secretary Ryan agreed to meet with Director Donovan to review the evaluation with him personally and gain his input prior to submitting the evaluation to the town.

The Meeting was adjourned at 8:40pm.

Respectfully submitted,

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Terrence Ryan

Secretary, Southborough Library Board of Trustees

Approved September 27, 2016